

HEY Grants Round 16 Application Form

Form Preview

About the Healthy Equal Youth (HEY) Grants

Healthy Equal Youth - LGBTIQ+ Youth Small Grants Program

Youth Affairs Council Victoria (YACVic), in partnership with the Victorian Government, is proud to open Round 16 of the Healthy Equal Youth (HEY) Grants!

The HEY Grants are **an annual small grant round for projects and initiatives aimed at supporting Victorian LGBTIQ+ young people's mental health and wellbeing and community connection.**

You can apply for **up to \$10,000** in funding for your project from the HEY Grants, not including funding received from other grants or sources. **Which stream to apply for:**

The HEY Grants have two funding streams (or categories), 'Youth-Led Projects' or 'Social Connectedness Projects', with up to \$100,000 in total funding available. There is a separate application form for each funding stream; one for Youth-Led Projects, and one for Social Connectedness Projects.

Both application forms have the same 4 Key Criteria Questions, **however** the questions are weighted differently depending on which stream you applied for.

Youth-led projects are for:

- LGBTIQ+ young people under the age of 25
- Living in Victoria
- Who have an idea for a project to support your LGBTIQ+ peers to feel pride in their identity and/or connected to community!

A youth-led application must come from and be led by people who are under 25; this means the young person will make decisions about the project, including how funding is spent!

If you're an LGBTIQ+ young person, you can get people older than 25 to proofread and help with your application and project.

The YACVic Team will also be available to provide support to all Round 16 projects!

Social Connectedness projects are for:

- LGBTIQ+ youth organisations, services or programs
- Mainstream organisations, services or programs looking to expand support or remove service access barriers for LGBTIQ+ young people through targeted projects

All Social Connectedness projects must involve consultation with LGBTIQ+ young people and opportunities to meaningfully participate and influence decisions throughout the project.

For more information and resources on HEY Grant Streams and previously funded projects, see the YACVic [website](#).

Grant contact information:

If you have questions about the HEY Grant guidelines, deadlines, or application form, please contact our Healthy Equal Youth Projects Officer below:

- Contact name: Bec Shaw (she/her)
- Email: bshaw@yacvic.org.au
- Link for HEY FAQ's <https://www.yacvic.org.au/get-involved/hey/grant-faqs/>

HEY Grants Round 16 Application Form

Form Preview

Use of Information

The information an applicant provides in their application form will be handled in accordance with the *Privacy Act 1988* (Cth).

The online portal is powered by SmartyGrants, an enterprise of Our Community Pty Ltd. To use the portal, applicants will be asked to register and agree to Our Community's [Privacy Policy](#) and [Terms of Use](#).

Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*.

Eligibility

* indicates a required field

HEY Grant Funding Streams

The two streams for funding are:

1) YOUTH-LED PROJECTS - For LGBTIQ+ young people with an idea for a project that supports their LGBTIQ+ peers to feel proud of their identity and more connected to community. Applicants and people leading the proposed project must be under 25 (but you can get people older than that to proofread and help you with the application).

2) SOCIAL CONNECTEDNESS PROJECTS - For organisations and services to expand or improve their support for LGBTIQ+ young people, and for targeted projects for LGBTIQ+ young people that will improve their mental health and wellbeing. These projects must give LGBTIQ+ young people opportunities to meaningfully participate and influence decisions throughout the project. We strongly encourage you to support young people you work with/ have consulted on your project idea to contribute their voice to your application!

Please note: If you are an organisation **auspicing** a young person's project, they should apply for the Youth-Led Grant, and include organisational details in the Auspice Information section.

Please select which grant you are applying for: *

- Youth Led Grant
- Social Connectedness Grant

You have selected the Youth-Led Grant, for projects created and run by an LGBTIQ+ young person/people!

I confirm that the information in this application is proposed and led by people who are under the age of 25 *

- Yes

HEY Grants Round 16 Application Form

Form Preview

What is your age (or the age of young people leading the project) at the time of applying? *

Confirmation of Eligibility

I confirm that the applicant:

- has read and understand the program guidelines
- is able to demonstrate alignment between their project and the aims of this program
- is a not-for-profit organisation that is incorporated or limited by guarantee OR
- is incorporated, or is auspiced by an incorporated organisation for the purposes of this application OR
- Victorian Local Government Authorities OR
- Victorian schools, TAFE or University OR
- an LGBTIQA+ young person (under 26) living in Victoria, AND
- is located in Victoria
- has not received funding two years in a row in the previous two years (Round 14 and 15).

Please note, private organisations and for-profit businesses cannot apply.

Please select below: *

Yes No

You must confirm that all statements above are true and correct.

Contact Details

* indicates a required field

Please read first:

Applications **do not automatically save** and will time out if the page is inactive for more than 20 minutes! Please remember to manually **save** the application draft as you fill it out to make sure none of your work is lost.

Your application will not be submitted until you have completed all the required sections, and clicked the "Submit" button at the end of the form. You should receive an email copy of your application when you submit it - please contact hey@yacvic.org.au if you have any questions or concerns!

Youth-Led Applicant Details

Your full name (this can be your preferred name) *

Organisation Name

Please tell us your preferred pronoun/s *

HEY Grants Round 16 Application Form

Form Preview

Your email address *

Must be an email address.

We'll use your email address to contact you about your application.

Your phone number *

Must be an Australian phone number.

We may need to contact you for more information about your application or project.

Your postcode AND suburb:

Address

Only applicants who mainly live/work/study in Victoria can apply.

Applicant website/socials (optional)

Must be a URL.

Please include a website associated with your project for promo purposes.

Social Connectedness - Organisation Contact Details

Name *

Individual Organisation

Organisation Name

Title First Name Last Name

Primary contact *

First Name Last Name

This is the person we'll speak to about the grant!

Preferred Pronoun/s *

For example She/her/hers · He/him/his · They/them/theirs etc

Position/role held in organisation *

e.g., Manager, Board Member, Founder

Primary contact primary phone number *

HEY Grants Round 16 Application Form

Form Preview

Must be an Australian phone number.

Primary contact email address *

This is the address we will use to contact you about this grant.

What type of organisation are you? *

- Victorian not-for-profit organisations that are incorporated or limited by guarantee
- Victorian Local Government Authorities
- Victorian not-for-profit organisations that have an auspice arrangement with either of the above
- Victorian schools, (public, Catholic and independent), TAFEs, and universities
- Other:

If you're an individual please choose 'other'. Please choose the option that best applies to your organisation.

What is your organisation or group's purpose or mission? If you're applying as a young person/individual, tell us about yourself and how you got involved in your project! *

Word count:

Must be no more than 50 words.

This description will tell people who is running the project and what you are trying to achieve. For example, we would say "Youth Affairs Council Victoria (YACVic) is the peak advocacy body for young people and the youth sector in Victoria. Our vision is that the rights of Victorian young people are respected, and they are active, visible and valued in their communities."

Do you/your organisation have an ABN? *

- Yes
- No

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed

HEY Grants Round 16 Application Form

Form Preview

ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Auspice Information

* indicates a required field

For the purposes of these grants, an auspice organisation is an organisation that will take on the legal and financial responsibility for the grant agreement. The auspice organisation will sign the grant agreement, report on the outcomes of the project and submit a financial acquittal of the funds received for the project.

The auspice organisation may not be responsible for carrying out the work of the project, but they are responsible for making sure it is completed under the terms of the grant agreement. Not sure if you need an auspice? Contact our friendly HEY team at hey@yacvic.org.au and we can let you know!

Further information about the responsibilities of an auspice organisation can be found at NFPLaw.org.au/Auspicing and YouthCentral.vic.gov.au/What-Is-An-Auspice-Organisation.

Is your organisation auspiced by another organisation for the purpose of this grant? *

Yes No

Unincorporated organisations applying for a grant must be auspiced by an incorporated organisation. If you are an unincorporated organisation and do not have an auspice you should not apply for this grant.

Auspice Organisation Details

Auspice organisation name *

Organisation Name

Please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Auspice primary address

Address

Auspice website

Must be a URL.

Primary contact person at auspice organisation *

Title First Name Last Name

HEY Grants Round 16 Application Form

Form Preview

We may contact this person to verify that the auspice arrangement is valid and current.

Pronoun *

She/her/hers · He/him/his · They/them/theirs

Position held in organisation *

e.g., Manager, Board Member or Fundraising Coordinator.

Auspice primary contact primary phone number *

Must be an Australian phone number.

Auspice primary contact email address *

Must be an email address

Please attach a letter from the auspice organisation confirming that the auspice arrangement is valid and current. *

Attach a file:

The letter must be signed by an authorised person (e.g., Manager, CEO or Board Chair) and must include: name, position, signature and date.

Does the auspice organisation have an ABN? *

Yes No

Auspice ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	

HEY Grants Round 16 Application Form

Form Preview

Main business location

Must be an ABN.

Project Details

* indicates a required field

Project Title *

This will be the name we use to talk about your project!

Please provide a short summary of your project. *

Word count:

Must be no more than 100 words.

Include a brief summary of who this project is for (i.e. the target audience), what you will do (i.e. the activities you will perform), and what impact you expect to result from your activities (outcomes). Go to the Funding Centre's Answers Bank at <https://www.fundingcentre.com.au/answersbank#Qu1> if you need some ideas about how to frame your response.

Planned start date for your project *

If unknown, please include your best guess. Projects must start after 01 January 2027.

Planned end date for your project *

If unknown, please include your best guess. Projects must end by 31 December 2027.

Please tell us which groups your project targets (select all that apply) *

- Lesbian, gay, bisexual, pansexual, and asexual/aromantic young people
- Transgender, nonbinary, and gender diverse young people
- Young people with an intersex variation
- Rural and regional LGBTIQ+ young people
- Youth/community/health workers working with LGBTIQ+ young people
- Other:

You can select more than one box. If your project is not targeted to specifically include a group (ie, you don't have plans to market the project to rural and regional young people, or the project doesn't address the specific needs of young people with an intersex variation) then do not tick that box.

Please identify the geographic area your project targets? *

- Statewide (across Victoria)
- Melbourne Metropolitan

HEY Grants Round 16 Application Form

Form Preview

- Regional City
- Rural

Please list the activities you are planning as part of the project *

Word count:

Must be no more than 200 words.

Please make sure the activities are realistic for the budget and timeline you have planned.

How many young people or workers do you think your project will reach? *

This can include people involved in the design, delivery, and participants. E.g. 5 young co-designers, 20 workers attending a workshop

Child Safe

Will your project involve children or young people under the age of 18? *

- Yes, my project will involve under 18's, and is designed to be Child Safe
- No, my project will only involve young people over the age of 18
- Other:

If yes, are you aware that your project and staff will need to follow Victorian Child Safe Standards ?
Find out more about Victorian Childsafe Standards <https://ccyp.vic.gov.au/child-safe-standards>

COVID Safe

Can your project be changed to meet Covid-19 health and safety guidelines (if required) in 2026-27? *

- Yes, we can adjust our project completely
- Yes, but we can only adjust our project slightly
- No, our project cannot be adjusted
- My project would need extra support to be adjusted
- Other:

Adjustments might include (but not limited to): changing the date of your program/event, hosting online instead of in-person, requiring attendees to wear masks

Letters of Support

We require letters of support as part of the grant applications to show that the project will go ahead with the appropriate support.

Please provide up to two signed letters of support from different referees. Make sure to include their contact details.

For more information about support letters please see the attached [document](#), or reach out to our team at hey@yacvic.org.au.

HEY Grants Round 16 Application Form

Form Preview

Letters of Support Upload *

Attach a file:

A minimum of 1 file must be attached.
Word or PDF

Grant Criteria Questions - Youth Led

* indicates a required field

Instruction

This form is for **Youth-Led** projects. A Youth-Led project is one which has been designed by a person under the age of 26, and the majority of activities will be delivered or led by them. Youth-Led projects can involve support from others (including organisations and individuals over the age of 26).

Questions are **weighted**, meaning the HEY Grant Assessment Panel gives extra consideration to the responses which provide information about young people's **participation** in your project.

For useful information on meaningful youth participation, check out our online [YERP resource!](#)

If quoting a study, a report, or any statistics, please provide a reference (name, author and year, or a web address is sufficient).

1. Engagement

How will LGBTIQ+ young people be engaged and involved with the project? (60%) *

Word count:

Must be no more than 300 words.

Please provide detail about how LGBTIQ+ young people will be involved in the design, decision-making or be meaningfully participating in your project activities. As a Youth-Led project, we encourage you to partner with and provide opportunities to other LGBTIQ+ young people in your community. Prompts: How are you connecting with LGBTIQ+ young people? What opportunities are there in your project for LGBTIQ+ young people to give their insights and ideas? How will LGBTIQ+ young people be participating in your project activities?

2. Support and Promote

How will the project support and promote the mental health and wellbeing of LGBTIQ+ young people? (20%) *

HEY Grants Round 16 Application Form

Form Preview

Word count:

Must be no more than 300 words.

Please include supporting evidence, including references to reports, data, evaluations from past projects, or testimonials. As a Youth-Led project, you can include reflections from your own lived experience and those of your peers.

3. Addressing Need

What problem or need in the community will the project address, and how will it be addressed? (10%) *

Word count:

Must be no more than 300 words.

Please include evidence related to the specific community/area/cohort you will be working with rather than general data. Prompts: What are the current issues/barriers LGBTIQ+ young people in your community are facing, and how will your project make an impact in this space? What do LGBTIQ+ young people in your community want/need which they don't currently have access to?

4. Measures of Success

What measures will be used to determine the project's success? (10%) *

Word count:

Must be no more than 300 words.

Let us know how you will consider if the project has been 'successful' by including an outline of how you will measure if your project has achieved its intended outcomes. Example: If your project's aim is to increase LGBTIQ+ young people's pride in identity, you may ask participants to complete a self-evaluation survey, or provide testimonials and feedback. Remember, success looks different for every project!

Grant Criteria Questions - Social Connectedness

* indicates a required field

Instruction

This form is for **Social Connectedness** projects.

The HEY Grants Assessment Panel will assess your application against the criteria listed in the HEY small grants guidelines.

HEY Grants Round 16 Application Form

Form Preview

If quoting a study, a report, or any statistics, please provide a reference (name, author and year, or a web address is sufficient).

Please note - The percentages next to the question signify the weight that question is given when being assessed. Social Connectedness applications must show evidence of meaningful youth participation- check out our online [YERP resource](#) for best-practice guidelines!

1. Engagement

How will LGBTIQ+ young people be engaged and involved with the project? (40%) *

Word count:

Must be no more than 300 words.

Please include information about the decision-making, design and participation opportunities your project will provide LGBTIQ+ young people you work with.

2. Support and Promote

How will the project support and promote the mental health and wellbeing of LGBTIQ+ young people? (25%) *

Word count:

Must be no more than 300 words.

3. Addressing Need

What problem or need in the community will the project address, and how will it be addressed? (25%) *

Word count:

Must be no more than 300 words.

Please include information relevant to the specific cohort/community you are working with. Supporting evidence can include evaluations from past programs and testimonials from young people or services. Please provide links or references to reports/studies/data quoted.

4. Measures of Success

What measures will be used to determine the project's success? (10%) *

HEY Grants Round 16 Application Form

Form Preview

Word count:

Must be no more than 300 words.

Please include details of how you will monitor and evaluate the success of your project (e.g. surveys, attendance report, evidence case studies, self-evaluation). Best-practice youth participation recommends young people be involved in the evaluation of your project.

Budget

* indicates a required field

Total Amount Requested

*

\$

Must be a dollar amount and no more than 10000.
What is the total financial support you are requesting in this application?

Total Project/Program Cost *

\$

What is the total budgeted cost (dollars) of your project? This includes in-kind support from yours or other organisations.

Budget

Please outline your project budget in the income (funds received) and expenditure (funds spent) tables below, including details of other funding that you have applied for, whether it has been confirmed or not. For example, if your project is dependent on receiving another grant, please include even if you have not received funding yet. All amounts should be GST exclusive.

Provide clear descriptions for each budget item in the 'Income' and 'Expenditure' columns, Examples of income could include 'council community grant', 'trivia fundraising night', 'company X sponsorship'. Examples of expenses could include 'onsite power & water for 6 months', 'office supplies', 'part-time staffer x 40 hours'.

Your budget **MUST** balance (TOTAL INCOME AMOUNT = TOTAL EXPENDITURE AMOUNT). Please **do not add commas** to figures - e.g. type \$1000 not \$1,000 - this will ensure your figures for each table total correctly.

Under expenditure, please select 'Add More' to add more row items.

Income Description	Income Type	Confirmed Funding?	Income Amount (\$)	Notes (any extra information to include?)
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E.g. Council community grant, donations,				
			\$	
			\$	

HEY Grants Round 16 Application Form

Form Preview

			\$	
			\$	

Please note, while your budget may not be finalised at the stage of applying it is important to show consideration for all possible expenses by including all activities and cost estimates in the budget.

You do not need to provide evidence for quotes, but we encourage applicants to consult with services involved in their project to get a good sense of costs associated with their involvement in your project. Use the 'Notes' column for any additional information you think we should be aware of, including.

Expenditure Description	Expenditure Type	Expenditure Amount (\$)	Notes
E.g. Support worker, workshop facilitator, venue hire, catering	Please choose the most relevant answer, and include extra information in the 'notes' section.	This can be an estimate.	
		\$	
		\$	
		\$	

Budget Totals

Total Income Amount

\$

This number/amount is calculated.

Total Expenditure Amount

\$

This number/amount is calculated.

Income - Expenditure

This number/amount is calculated.

If you would like to add quotes to support your application, please attach them here

Please attach quotes for expenditure

Attach a file:

What other resources or supports will you need in order to successfully carry out this project? **Confirmed?**

Non-financial inputs could include staff/volunteers time/expertise, equipment, facilities, pro bono or in-kind contributions, advocacy, and other types of support.	

HEY Grants Round 16 Application Form

Form Preview

Certification and Feedback

* indicates a required field

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form). If you're applying as a young person or individual, this section should be completed by the person leading the project (if it's different from the person filling out the application, otherwise include your details!). This is to make sure you have approval from the project lead to apply for this grant.

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.

I agree *

Yes

No

Name of authorised person *

Title

First Name

Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer). If you're a young person/individual, please include the title you will use (e.g. Founder, Project Lead, Co-Designer)

Contact phone number *

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Contact Email *

Must be an email address.

Date *

Please put the date of submission.

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process:

Very easy

Easy

Neutral

Difficult

Very difficult

HEY Grants Round 16 Application Form

Form Preview

How many minutes in total did it take you to complete this application? *

Estimate in minutes i.e. 1 hour = 60

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider. Feedback provided will be used to improve the HEY Grants application process. Thank you!